

NAVAL HEALTH CLINIC OAK HARBOR INSPECTOR GENERAL (NHCOH IG) COMPLAINT FORM

Please complete the requested information to the best of your ability and with as much detail as possible. This will allow the IG to determine the best avenue to address your concerns.

Submission options:

Email: NavyNHOakHarborIGHotline@mail.mil

To speak directly: Direct (360) 257-9928
Leave Message: (360) 257-9804

Office location: MT. Olympus, 3rd floor, Rm 3019
Mail: Commanding Officer, Naval Health Clinic Oak Harbor
ATTN: Command Evaluation
3475 North Saratoga Street
Oak Harbor, WA 98278-8800

1. Do you wish to remain anonymous? Yes No

2. If no, would you like your case handled with confidentiality?
Depending on your allegation (reprisal or discrimination) we may not be able to maintain your confidentiality. Yes No

3. Are you willing to be interviewed? Yes No

4. If you do not wish to remain anonymous, please provide the following contact information:

First name: _____
Last name: _____
Mailing Address: _____
Home Telephone number: () _____
Work Telephone number: () _____
Email address: _____

5. I DO/DO NOT consent to release my name to agencies outside the IG system under a For Official Use Only policy to facilitate resolution of my complaint. I understand that failure to authorize release may preclude timely resolution of my concerns.

6. Who is involved? Include everyone's first and last names, rank/pay grade, position and duty station/place of employment.

Subject(s): Who performed the wrongdoing?

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By submitting this form you certify that all of the statements made in this complaint (including continuation pages and addendum) are true, complete and correct to the best of your knowledge. You understand that a false statement of a material fact is a criminal offense under (18 USC Section 1001).

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Witness(es): Who are the witnesses?

7. What did the subject do or fail to do that was wrong?

8. What rule, regulation or law do you think the subject(s) violated?

9. When did the incident occur? Provide dates and times or general information (early 2017) etc.

10. Where did the incident take place?

11. Why do you think the incident took place?

12. How have you tried to resolve the problem? Have you notified your chain of command? Have you tried to resolve your complaint using an established process such as Informal Resolution System, EO/EEO, Human Resources, Corrections of Naval Records, or legal system? Have you contacted your local IG?

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13. What do you want the IG to do?

Horizontal lines for writing response to question 13.

14. Is there any additional information you would like to provide? Please provide any documentation that you feel would support your allegations.

Horizontal lines for writing response to question 14.

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